



Claverley Church of England Primary School

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Dear Parents/Carers,

We are very much looking forward to welcoming all of our pupils back to school for the start of the new term, and also looking forward to welcoming our new reception pupils who will be joining us this September.

I am writing to you to inform you of the changes in the latest Government guidance which was updated by the Department of Education (DfE) during the Summer Holidays. It is the DfE's priority for schools to deliver face-to-face, high-quality education to all pupils whilst keeping the school communities as safe as possible during this transitional phase. The changes implemented means that schools will operate in a way that was more familiar prior to the pandemic, providing greater normality for schools, whilst keeping health and safety measures in place that are necessary to continue to keep our community as safe as possible, stepping measures up if required.

I have updated the school's Covid-19 Risk Assessment to be in line with this guidance which means there are some significant changes to the operation of our school from the previous year. I have attached the school's full Risk Assessment, Outbreak Management Plan and Covid Contingency Plan, which have also been published on the school's website ([Key Info/COVID-19](#)). Please feel free to read this documentation, but I have provided a short summary below of the most significant changes and points for parents/carers to take note of as we commence the new academic year. Please read these points carefully.

Summary of Operational Guidance:

1. Children are no longer required to keep in strict 'bubbles' - pupils can mix between classes when necessary (e.g. assemblies, maths groups, etc.)
2. Children are no longer required to avoid mixing at break/lunch times.
3. Whole-School assemblies can resume face-to-face
4. Adults are no longer required to wear a face mask around or within school, but staff and parents/carers may continue to wear them if you wish to do so
5. The school will continue to operate the Drop-off and Collection times as on previous letter (July 2021).
6. We do wish to limit any congestion around the school site and would ask that once you



have collected your child/children you ensure the area around the main gates are kept free for others to use. (We will keep this under review). We would appreciate your help in keeping the pavements clear so that children can get into school safely.

7. Children will continue with their frequent handwashing routine throughout the day
8. The school's cleaning regime will continue, including the cleaning of shared items
9. Pupils are able to bring a small pencil case to school and they will be provided with stationary. We are still discouraging toys etc. from being brought to school
10. Rooms will continue to be well ventilated while a comfortable teaching and learning environment is maintained – schools to be provided with CO2 monitors to regulate this during the Autumn Term
11. Trips and visits may resume, providing there is a thorough risk assessment in place and the school has adequate financial protection
12. Extra-curricular clubs can resume between classes
13. Sports competitions can resume between schools, following separate guidance
14. Schools may resume live performances/events if safe to do so, following specific guidance – further information will be provided to parents/carers prior to each event
15. All meetings can be held face-to-face, but we still urge parents to pre-book an appointment beforehand if you wish to speak with the Class Teacher/Headteacher
16. Social distancing is not required; however, it is necessary, for the time being in this transitional phase, to reduce and avoid congestion at particular times of the day which could lead to mass transmission e.g. drop-off, pick-up, corridors, staffroom, etc
17. Before and After-School childcare will operate as normal – please book through Little Woodlings nursery

18. The school is required to have an Outbreak Management Plan which has been created in line with the latest [Contingency Framework: Education and Childcare Settings](#) in the event of an outbreak in school or local area which meets one of two thresholds described in the Contingency Framework. The school will be advised by Public Health Teams which measures to implement if/when necessary.

Thank you for taking the time to read through the summary of key points which effect the operation of our school and I would like to thank you in advance for your cooperation.

I will continue to inform you of any changes throughout the year via email and our website. If you have any queries or questions, please do not hesitate in contacting the school.

Kind regards

Jo Derrer
Headteacher